



## PREESALL TOWN COUNCIL

5<sup>th</sup> March 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 10th March 2025** at **7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Phil Orme*

Mayor

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

## **AGENDA**

### **1 Apologies for absence**

### **2 Declaration of interests and dispensations**

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

### **3 Minutes of the last meeting**

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 10<sup>th</sup> February 2025 **(emailed)**.

### **4 Public participation**

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

### **5 Planning Applications**

**To be considered and resolved to object/not object at the meeting**

#### **Planning Application - Consultation**

**Application Number:** 25/00182/ADV

**Proposal:** Advertisement consent for the installation of 1.no non-illuminated ATM surround sign

**Location:** ATM Esplanade Knott End-on-sea Poulton-Le-Fylde Lancashire

**Grid Ref:** SD335159 448502

**Considered via email with no objections**

#### **Planning Application - Consultation**

**Application Number:** 25/00045/FUL

**Proposal:** Proposed single-storey rear extension

**Location:** 29 Coniston Avenue Knott End-on-sea Poulton-Le-Fylde Lancashire  
FY6 0DR

**Grid Ref:** SD335503 448448

#### **Planning Application - Consultation**

**Application Number:** 25/00108/FUL

**Proposal:** Replacement of windows and French door.

**Location:** 3 Bay View Bourne May Road Knott End-on-sea Poulton-Le-Fylde  
Lancashire

**Grid Ref:** SD334762 448466

### **6 Quarry Planning Update**

To consider any updates on the potential Quarry development and resolve any actions.

## **7 Land on Pilling Lane, St Bernards Road workshop and Kelly's Corner**

To receive update on the progress of the land at Pilling Lane, St Bernards Road workshop and Kelly's Corner and resolve any actions.

## **8 Finance**

Councillors are asked to note

9.1 Bank statements balances - Unity 28<sup>th</sup> February 2025 £37,576.33 and Virgin 31<sup>st</sup> January 2025 £31,145.33 (Any later balances will be provided as they are received).

9.2 Cllrs are asked to note and approve payments made for February 2025.

Payroll	BACS 115, 116	Unity	2,636.63
Lengthsman's Travel expenses (on behalf of council) and Expenses	BACS 117	Unity	8.55
848 Services (Microsoft 365) (Inv.21025)	BACS 118	Unity	9.48
Nick White - Plantsman	BACS 119	Unity	900.00
Wyre Building Supplies	BACS 120	Unity	59.52
Clerk for stationary	BACS 121	Unity	16.99
Smith of Derby – Millenium clock service	BACS 122	Unity	346.80
HMRC	BACS 123	Unity	719.19
Brunel Engraving – memorial plaque	BACS 124	Unity	69.32
Mrs Redman – Christmas Lights Electric	BACS 125	Unity	30.00
Direct Debits			
Unity Service Charge		Unity	6.00
3 (mobile phone contract) to		Unity	9.40
Easy Web Sites (hosting fee, SSL certificate)		Virgin	63.36
LCC (Pension contributions)		Virgin	Nil

9.3 To agree as a correct record the bank reconciliations to 31<sup>st</sup> January 2025 and resolve any actions.

9.4 To resolve to accept the Financial Regulations 2024 (emailed separately)

9.5 To review the quote of £2,763.84 for five memorial benches and to resolve that these can be ordered.

9.6 To review and resolve to accept the proposed pay increase for the lengthsman (emailed separately)

9.7 To resolve to accept Scribe as the finance management system and to approve its use for the new financial year.

9.8 To review the quotation for insurance renewal (emailed separately) and the revisions made by the clerk to add further assets as follows:

- Add three more SplDs with sum insured of £7,020
- Add noticeboard at Black Bull with sum insured of £3,635.25
- Add three single telescopes with sum insured of £11,385
- Add accessibility telescope with sum insured of £8,982

To resolve that the clerk can make payment for the revised sum if between March and

April meetings.

9.9 Feedback from Finance Meeting and resolve any actions.

## **10 Shelters on the promenade**

To receive the latest position on both these shelters and to resolve actions required to progress.

## **11 Document Review**

To review the following documents and resolve to accept for 2025, all documents can be accessed via the Preesall Town Council website (unless stated). Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the full council meeting and final version signed off at the meeting:

Preesall Town Council Standing Orders  
Preesall Town Council Town Meeting Standard Orders

The following documents to be issued via email:

Risk Management Plan  
Risk Register  
Asset Register

## **12 Appointment of Internal Auditor**

Councillors to receive an update from the clerk and resolve any actions required.

## **13 Mayor Making**

Councillors are asked to resolve the date and format of the Mayor Making ceremony.

## **14 Seating in Barton Square**

Cllr Orme to present quotes and design options for the already agreed seating scheme., for councillors to agree to and authorise purchase.

## **15 Bus Shelters**

Following the success of the two heritage design bus/ferry shelters Cllrs Orme and Shepherd would like councillors to agree to a review of all shelters throughout Preesall and Knott End with a view over time to the replacement of some of the bus shelters in a similar design and also possible relocation of existing LCC/Wyre new ones to locations with less than desirable condition shelters.

## **16 Transport needs of Preesall and Knott End**

Following on from the prolonged period of lack of the ferry this winter Cllrs Orme and Johnson would like the councillors support in pursuing a round table with all stake holders to comprehensively discuss the transport needs of our community and in particular to revisit the old ferry bus service that used to operate when the ferry was not operating.

## **17 Ferry Dredging Licence**

Cllr Orme would like to ask if council will resolve to help obtain a dredging licence to support the ferry operation.

**18 Handrail on to the seawall at the end of Beach Road**

There has recently been an incident where a lady has fallen using the steps on to the sea wall from the end of Beach Road. Council are asked to resolve the erecting of a handrail at these steps to provide better safety accessing the sea wall.

**19 Update on affordable housing concerns raised at the last meeting**

Councillors to receive an update from the clerk and resolve any further actions required.

**20 Signage and stencilling of footpaths to highlight dog fouling**

As support for the efforts being made to reduce the amount of dog fouling councillors are asked to resolve to action the clerk to look at the possibilities for new signage and, where appropriate, the stencilling of footpaths. In particular on the sea wall, the Esplanade, Prince Philip Way and Preesall Park.

**21 Recycling of medical blister packs**

Cllr Johnson would like to ask Preesall Town Council if it would be willing to purchase a recycling container for medical blister packs, these are currently not recycled by Wyre Council. The cost of the largest container (110 litre) is £108, this covers delivery and collection. Cllr Johnson would suggest that this would be a one-off purchase and if proves to be a service that our residents will use, can be taken up by either the medical centre or the local pharmacy. We are a green council, and this would be within our aims and objectives.

**22 SPID's Report**

Councillors to receive an update on the SPID reports and to resolve any actions required.

**23 Mayoral Chains**

Cllr Drobny to update on the options he has been investigating and councillors to resolve next steps.

**24 Councillor Surgeries**

Councillors to review the plans for these from April onwards and to resolve the format, timings and attendees for the next 6 months.

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

**25 Reports from subject leads and outside body representatives**

Cllr Johnson to update on the LEON meeting.

**26 Verbal reports from Wyre councillors**

Wyre councillors will report any items relevant to the area.

**27 Clerk's report**

Councillors are asked to note the information contained in the clerk's verbal report

**28 Mayor's report**

An opportunity for the Mayor to report on events and activities.

**29 Questions to councillors**

An opportunity for any councillor to ask a question of another councillor.

**30 Items for next agenda**

The next full council meeting will be held on 14<sup>th</sup> April 2025 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 3<sup>rd</sup> April 2025** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.